

## Who we are:

TDOT is a multimodal agency with responsibilities in aviation, public transit, waterways, railroads, and cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation (TDOT) has close to 4,100 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT's headquarters is located in downtown Nashville.

## What we do:

The Tennessee Department of Transportation (TDOT) provides citizens and travelers of Tennessee with one of the best transportation systems in the country.

For more information on this division, please see link below:

[Internal Audit Division](#)



**Auditor 1**  
Internal Audit  
Location: Nashville, TN  
\$2,907.00/month

## Overview

The Tennessee Department of Transportation is currently hiring a full-time **Auditor 1** professional for our downtown Nashville headquarters location in Davidson County.

The Division of Internal Audit provides Audit and Assurance, Consulting and Advisory, Education, and Integrity services for the department. The primary focus of the Division is conducting Performance Audits designed to ascertain the efficiency, effectiveness, and economy of TDOT's various operational and financial programs, processes, and activities.

## Responsibilities

- Assists the Auditor In-Charge in conducting operational audits to evaluate the efficiency and effectiveness of various programs.
- Preparing work papers and supporting documentation from a review of records and other auditing resources.
- Examining documentation including but not limited to, financial statements, bank statements, balance sheets, purchase invoices and payroll records.
- Documenting audit work performed including interviews, process flows, risk assessment, and other audit activities.
- Gathering information from internal parties to gain an understanding of their operations.
- Conducting research on federal, state, and department policies, procedures, rules, and regulations to assist in the development of an audit program for testing.
- Communicating with colleagues, auditees, vendors, and other outside entities to exchange and/or obtain auditing information.
- Learning to identify legal, financial, compliance, and/or administrative problems or discrepancies.

## Qualifications

- Bachelors degree in accounting
- Knowledge of Auditing and Accounting principles and practices
- Basic data analytics skills
- Understanding of Internal Controls
- Critical thinking and deductive reasoning abilities
- Advanced written and oral communications skills
- Ability to work in a team environment

## Applications must be submitted online in order to be considered for the position.

Interested applications should apply online at: <https://www.tn.gov/tdot/human-resources-home/tdot-careers.html>

Questions? Email [TDOT.Careers@tn.gov](mailto:TDOT.Careers@tn.gov)

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.